



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
Board Room, 19225 Highland St., Tornillo, TX 79853, El Paso County, Texas
November 21, 2019, 6:00 p.m.**

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum. Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.
3. Consider and take action of approval of the October 17, 2019 meeting minutes.
4. Briefing and discussion of office, and water and wastewater projects.
5. Discussion and action of Smithco Construction Inc. Application for Payment No. 1 for \$160,682.88 for the Tornillo Water System Phase 1 New Well Collector, Transmission Main and Storage Tank Bid No. 02-18.
6. Discussion and action of Smithco Construction Inc. Application for Payment No. 1 for \$439,112.76 for the Tornillo Water System Phase 2 Well No. 5 Drilling and Equipping Bid No. 03-18.
7. Discussion and action of Smithco Construction Inc. Change Order #1 for \$5,119.38 to add a logo to the new water storage tank for Tornillo Water System Phase 1 New Well Collector, Transmission Main and Storage Tank Bid No. 02-18.
8. Discussion and action of Brown and Caldwell invoice #57355903 for \$530.68 for the Tornillo Water Conservation Plan.
9. Discussion and action of Kemp Smith invoices for professional services:
 - #495169 for \$200.00
 - #495170 for \$40.00
 - #495787 for \$80.00
10. Discussion and action of ratification of invoice #102019-27 from Rio Grande Council of Governments for \$1,700.00 for annual membership.
11. Discussion and action to purchase 200 Kamstrup meters from Secure Vision of America, Inc. through Region VIII Education Service Center TIPS Purchasing Cooperative at a cost of \$44,050.88.

12. Discussion and action of waste and wastewater service agreement for Drake Subdivision Unit 6 Replat "A".
13. Discussion and action of proposals for completion of renewal of wastewater Permit No. WQ0014529001.
14. Discussion and action of current office construction improvements to roof and to make bathroom ADA accessible.
15. Review of the October 2019 financial records.
16. Discussion and action of renewal of CD 6773669870.
17. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.
 - a. Section 551.074 Personnel Matters
18. Discussion and action to amend the Employee Sick Leave policy.
19. Adjourn.

I, Hugo J. Almanza, (915) 764-2966, hereby certify I have instructed that the above notice of meeting be posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.