



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
Board Room, 19225 Highland St., Tornillo, TX 79853, El Paso County, Texas
February 20, 2020, 6:00 p.m.**

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum. Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.
3. Consider and take action of approval of the December 19, 2019 meeting minutes.
4. Discussion and action of the audited financial statements for fiscal year ending September 30, 2019.
5. Briefing and discussion of office, and water and wastewater projects.
6. Discussion and action of Smithco Construction Inc. Application for Payment No. 3 Rev for \$177,213.95 for the Tornillo Water System Phase 1 New Well Collector, Transmission Main and Storage Tank Bid No. 02-18.
7. Discussion and action of Smithco Construction Inc. Application for Payment No. 4 Rev for \$249,312.30 for the Tornillo Water System Phase 1 New Well Collector, Transmission Main and Storage Tank Bid No. 02-18.
8. Discussion and action of Smithco Construction Inc. Application for Payment No. 3 for \$68,590.00 for the Tornillo Water System Phase 2 Well No. 5 Drilling and Equipping Bid No. 03-18.
9. Discussion and action of Smithco Construction Inc. Application for Payment No. 4 for \$118,370.00 for the Tornillo Water System Phase 2 Well No. 5 Drilling and Equipping Bid No. 03-18.
10. Discussion and action of Brown and Caldwell invoices:
 - #57359969 for \$25,680.10 for Tornillo Water System Improvements Design & Construction Management
 - #57361974 for \$31,408.29 for Tornillo Water System Improvements Design & Construction Management
 - #57359975 for \$1,133.69 for Conservation Plan

11. Discussion and action of Master Agreement for Ongoing Consulting and Engineering Services Between El Paso County Tornillo Water Improvement District and Brown and Caldwell for On-Call Engineering Services to commence on February 20, 2020, and expire on February 20, 2022, for total compensation amount not to exceed \$25,000.00.
12. Discussion and action of the FY 2020 Administrative Cost Agreement for the Far West Texas Water Plan to include an administrative contribution fee of \$158.86 payable to Rio Grande Council of Governments.
13. Discussion and action to set up process of shut off valve maintenance.
14. Discussion and action of account adjustments.
15. Review of the December 2019 and January 2020 financial records.
16. Discussion and action to transfer the Bill Guarantee Deposit bank account from West Star Bank to BBVA Compass Bank.
17. Adjourn.

I, Hugo J. Almanza, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.