



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
19225 Highland, Tornillo, Texas 79853, El Paso County Texas**

BOARD OF DIRECTORS

**September 8, 2022
6:00 p.m.**

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

CONSENT AGENDA

3. Consider and take action of approval of the minutes of July 21, 2022, Board meeting and August 25, 2022, proposed tax rate public hearing.

REGULAR AGENDA

4. Discussion and action of Resolution and Order Adopting Tax Rate for Tax Year 2022 to \$0.095195/\$100.00 assessed valuation.
5. Discussion and action of Order Adopting the Fiscal Year 2022-2023 revenue and expenditure budget.
6. Discussion and action of water and wastewater rates and fees for Fiscal Year 2022-2023.
7. Discussion and action of new auditor Pena Briones McDaniel & Co for year ended September 30, 2022. \$12,500-\$13,500.00 for 09/30/2022 Audit.
8. Discussion and action of soft start well pump for Well #2 to prevent shaking and breaking of pipes.

Proposal #602522541 AB Powers \$8,764.47

Quote #22-2091 Longhorn Electrical Services, Inc. \$9,477.00

Proposal #TWD257-19-C-0021: AAA General Contractors \$12,107.32

9. Discussion and action of Entero Automation quote for Coyote Tank 1 & 2 secondary level sensors damaged by lightning strike for \$5,100.00.

10. Discussion and action of Watchful Innovations Estimate:

#1106- Replace failing POE switch in main office \$912.56 or \$1,280.00.
#1107-New cameras for Wells and Coyote Tanks \$4534.56.
11. Discussion and action of JB & H, LLC quote:
\$4,160.00 Henderson manhole coating.
12. Discussion of Chase Bank account closure on account #72061150348 (\$82,977.43). Account was closed and was placed in a \$100,000.00 CD at West Star Bank. The difference to complete the \$100,000.00 was taken from the WestStar Bank general account. CD matures on 1/18/2023 at 0.2%.
13. Discussion of Chase Bank account closure on account #72061150249 (\$162,626.96). Account was closed and placed in a \$200,000.00 CD at West Star Bank. The difference to complete the \$200,00.00 was taken from the West Start Bank general account. CD matures on 01/18/2023 at 0.2%.
14. Discussion and action of Brown and Caldwell cost proposal for technical memorandum for the Wastewater collection System Expansion Project in Tornillo, TX. \$137,001.48.
15. Discussion and action of buying used equipment:

\$30,000.00 Ditch Witch for digging the trenches needed to connect a house's plumbing system to the main at the street.
\$5,000.00 -\$7,000.00 Diesel air compressor.
16. Discussion and action of revising Bill Guarantee Deposit Policy.
17. Management Report:

-Water/wastewater and office projects.
-Financial reports
18. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.
 - a. Section 551.074 Personnel Matters
19. Discussion and action to hire new Field Supervisor, Assistant Field Supervisor, and compensation.
20. Discussion and action to hire new operator.
21. Adjourn.

I, Marlena M. Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.